

MINUTES OF MEETING OF BOARD OF DIRECTORS
MARCH 9, 2021

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 151

§
§
§

The Board of Directors (the “*Board*”) of Harris County Municipal Utility District No. 151 (the “*District*”) convened in regular session on March 9, 2021, at 10:00 a.m. via teleconference pursuant to Section 551.125, Texas Gov’t Code as modified by the temporary suspension of certain provisions thereof pursuant to guidelines issued by the Texas Attorney General and approved by the Governor for use during the COVID-19 statewide disaster. A roll call was taken of the persons present:

Kent F. Spitzmiller, President
Jerry Berry, Vice President
Steve Robb, Secretary
Dan Czyz, Assistant Secretary
Ken Ebeling, Assistant Secretary

Persons Attending. All members of the Board were present, except Director Jordan, thus constituting a quorum. Also attending were Ms. Kelly Wilkinson of IDS Engineering Group (“IDS”), engineer for the District; Mr. Allen Jenkins of Inframark, operators for the District (“Inframark”); Mr. Jorge Diaz of McLennan and Associates (“McLennan”), bookkeeper for the District; Ms. Yvonne Luevano of Wheeler & Associates (“Wheeler”), tax assessor and collector for the District; Mr. Dimitri Millas and Ms. Jane Maher, of Norton Rose Fulbright US LLP (“NRF”), attorneys for the District; and Mr. Joe Stunja of Pinehurst Trail Holdings, LLC, developer for the District.

Pursuant to Section 551.054, Texas Gov’t Code, as modified by the temporary suspension of certain provisions thereof, notice of the meeting was posted on the District’s website within the time limits prescribed by law. The agenda packet was posted on the website as items became available.

Call to Order. President Spitzmiller called the meeting to order. He noted that the meeting was being held by teleconference in accordance with federal, state and county directives to slow the spread of COVID-19 by avoiding meetings that bring people together. He said the notice of the meeting included a toll-free dial-in number for members of the public to call so they can hear the meeting and address the Board. He noted that the meeting was being recorded and a recording would be available upon public request. President Spitzmiller then set out guidelines for the conduct of the meeting. He asked each speaker to identify themselves before speaking. He then proceeded with the meeting business:

1. **Public Comments.** There were no comments.
2. **Minutes.** Proposed minutes of the regular meeting of February 9, 2021, previously distributed to the Board, were presented for approval. Upon motion by Director Berry, seconded by Director Robb, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of February 9, 2021, as presented.
3. **Qualify and Appoint Director.** President Spitzmiller stated that Herman Jordan has resigned from the Board. It was the consensus of the Board to appoint Ken Ebeling as a

Director. Mr. Millas stated that Ken Ebeling has completed the Statement of Officer, Oath of Officer and Affidavit of Director, thereby qualifying him to serve as a Director. Upon motion by Director Berry, seconded by Director Robb, after full discussion and the question being put to the Board, the Board voted unanimously to appoint Mr. Ebeling as a Director.

4. **Election of officers.** Mr. Millas stated that the Board can determine the slate of positions. The Board discussed the current positions. Upon motion by Director Berry, seconded by Director Czyz, after full discussion and the question being put to the Board, the Board voted unanimously to appoint Director Ebeling as Assistant Secretary.

5. **Tax Collector's Report.** President Spitzmiller recognized Ms. Luevano, who presented to and reviewed with the Board the Tax Collector's Report and the Delinquent Collections Listing as of February 28, 2021. She stated that the District had collected 94.79% of its 2020 taxes as of February 28, 2021. She noted that the District's total expenses were \$354,298.56 and that the cash balance as of February 28, 2021 was \$215,390.33. She presented 13 checks and two wire transfers totaling \$146,210.89 for the Board's approval.

Upon motion by Director Robb, seconded by Director Berry, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Tax Collector's Report, and to authorize payment of check numbers 2565 through 2577 from the Tax Account in the amounts, to the persons and for the purposes listed in such Report.

6. **Bookkeeper's Report.** President Spitzmiller recognized Mr. Diaz, who presented to and reviewed with the Board the Bookkeeper's Report for the period from February 10, 2021 to March 9, 2021, certain statements for payment, and the investment report for the period ending February 28, 2021. He stated that the current balance in the general fund is \$5,195,080.94 and that the balance in the debt service fund is \$1,286,177.05.

Mr. Diaz presented check numbers 11770 through 11823 for utilities and other costs for the District for approval and payment upon receipt of invoices expected prior to the District's next meeting. He noted that the general fund disbursements for the month were \$159,562.96 and the debt service disbursements for the month were \$11.46.

Mr. Diaz reviewed the schedule of investments. He stated that the total investments of all the District's funds are \$6,272,143.83. He stated that there are three certificates of deposit ("CDs") that will mature prior to the next meeting. Director Czyz stated that he will coordinate with Mr. Diaz regarding the investments.

Mr. Diaz reviewed the District's annual energy billings.

Mr. Diaz reviewed the Profit & Loss Budget Performance for the general fund. He also reviewed the operating budget.

Upon motion by Director Berry, seconded by Director Robb, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, to approve the Investment Report, and to authorize payment of check numbers 11770 through 11823, from the General Fund in the amounts, to the persons, and for the purposes listed in such Report as requested herein.

7. **Engineer's Report.** President Spitzmiller recognized Ms. Wilkinson, who presented to and reviewed with the Board the Engineer's Report.

Ms. Wilkinson stated that IDS has completed 90% of the construction plans for the Ground Storage Tank No. 3 replacement at the Water Plant. She noted that IDS selected 316 stainless steel as the interior ladder material after discussions with several tank manufacturers and builders. She reported that in terms of both corrosion resistance and cost, stainless steel is the preferred material compared to fiberglass and aluminum.

Ms. Wilkinson stated that for the Sanitary Sewer Manhole Rehabilitation, the one-year inspection of the three rehabilitated manholes will be performed in November 2021.

Ms. Wilkinson stated that IDS has begun the Risk and Resilience Assessments for America's Water Infrastructure Act of 2018 ("AWIA") and will complete them prior to the deadline of June 30, 2021.

Upon motion by Director Berry, seconded by Director Czyz, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Engineer's Report.

8. **Operations Report.** President Spitzmiller recognized Mr. Jenkins, who presented to and reviewed with the Board the Operations Report for February 2021.

Mr. Jenkins stated that 115.4% of the water pumped was billed for the period from January 21, 2020, to February 23, 2021.

Mr. Jenkins reviewed the Major Maintenance Summary for February 2021. He reported that Inframark repaired one water leak in the District. He stated that Inframark performed four level and sods in the District, and repaired the lights in the CL2 and Poly buildings. He also reported that Lift Pump No. 3 at Lift Stations No. 3 was replaced. He stated that Inframark performed the annual generator electrical load testing at Lift Station Nos. 1, 2, 3 and 4. He also stated that Inframark pulled and cleaned the lift pumps and floats at Lift Station No. 2.

Mr. Jenkins reviewed the billing summary, water production and quality report, water accountability report and customer call log.

Mr. Jenkins reported on District operations during Winter Storm Uri. He stated that the Harris County Judge issued a request that municipal utility districts suspend service disconnections and waive new late payment charges at least through April 30, 2021. Discussion ensued. President Spitzmiller stated that he is coordinating with Inframark regarding the termination process.

Upon motion by Director Berry, seconded by Director Robb, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Operations Report.

9. **Developer's Report.** President Spitzmiller recognized Mr. Stunja, who stated that he did not have a report for this month.

10. **Cyber security training reminder.** President Spitzmiller recognized Mr. Millas, who stated that the Board is required to annually complete cyber security training by June 14th. He noted that the Association of Water Board Directors ("AWBD") is hosting a couple of online training seminars in April and that Ms. Maher would resend the email to register to the Board.

11. **Status report on District website and such other matters as may properly come before it.** There was no report.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

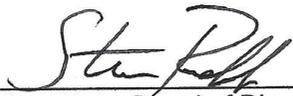
* * *

The foregoing minutes were passed and approved by the Board of Directors on
April 13, 2021.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)

